EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR ENVIRONMENTAL & PUBLIC PROTECTION

THURSDAY, 19 May 2016

PRESENT: Councillor: T.J. Jones (Executive Board Member).

The following officers were in attendance:
M.S. Davies, Democratic Services Officer
S.E. Watts, Public Health Services Manager

1.   DECLARATIONS OF PERSONAL INTERESTS

No declarations of personal interest were made at the meeting

2.   SERVICE DELIVERY PLAN - ENVIRONMENTAL HEALTH AND LICENSING

The Executive Board Member considered the Service Delivery Plan for Environmental Health and Licensing which provided the basis for the Public Health Services Section's work in 2016/17.

The Plan provided an outline of the Council's service aims and objectives including links to the corporative objectives and plans. A brief description of the Council was included, defining its infrastructure, economy and organisation structure. The Plan also detailed the scope and demands of the Public Health Services Section.

The Plan was divided into sections which provided details of specific areas of each of the services and workplans for the coming year. This provided an opportunity to highlight where there were weaknesses and strengths within the relevant teams. Specific areas were highlighted as being at risk and those which the Section was no longer able to provide because of the limited resources. A breakdown of resources was provided, including staffing costs, administration, supplies and services, training etc. with comparisons between financial years. The final section contained information and details of quality assessments and illustrated the various ways that the Section ensured consistency, efficiency and competency.

RESOLVED that the Environmental Health and Licensing Service Delivery Plan for 2016/17 be approved.

3.   DECISION RECORD - 4TH FEBRUARY, 2016.

RESOLVED that the decision record of the meeting of the Executive Board Member for Environmental and Public Protection held on the 4th February 2016 be signed as a correct record.

CHAIR _____

DATE _____